

Job Announcement:
Native German Language Assistant Teacher

We hereby announce the recruitment plan for the 2025 Academic Year for a Native Foreign Language Assistant Teacher (German) at Chungbuk Foreign Language High School (currently Cheongju Foreign Language High School).

June 11, 2025

Principal

Cheongju Foreign Language High School

1. Position Overview

Language	Number of Positions	Workplace	Duties
German	1	Chungbuk Foreign Language High School (currently Cheongju Foreign Language High School)	<ul style="list-style-type: none">◦ Conduct co-teaching foreign language classes with Korean teachers and lead foreign language programs during school breaks◦ Develop teaching materials for German language education.◦ Conduct foreign language activities and other extracurricular activities

2. Eligibility Requirements

- General Requirements
 - An individual who is not subject to any disqualifications under Article 33 of the National Civil Servants Act
 - An individual who is able to obtain a valid visa to work in Korea
- Specific Qualifications (at least one of the following)
 - A citizen of a country where German is an official language, who holds at least a bachelor's degree or an equivalent or higher academic qualification
 - An ethnic Korean who has obtained permanent residency in a country where German is an official language, and who holds at least a bachelor's degree or an equivalent or higher academic qualification, and who received education in that country from at least the 7th grade of secondary school, with a total residency of 10 years or more

- ※ Male ethnic Koreans holding permanent residency must not have any military service obligations that would hinder contract fulfillment

3. Required Documents

- **Mandatory:**

1. Application form
2. Copy of passport (photo page)
3. National criminal background check (issued by the home country)
4. Bachelor' s degree certificate
5. Lesson plan

- ※ After arrival in Korea, the candidate must submit a medical examination report. If any condition unsuitable for teaching is found, the contract will be cancelled, and all travel and living expenses must be borne by the applicant.

- ※ Document forms are attached.

- ※ Criminal background check and degree certificate **must be authenticated by Apostille** (for Apostille countries) or **notarized by the Korean consulate** (for non-Apostille countries).

- ※ For applicants residing in Korea: If unavoidable, documents may be submitted by August 29, 2025 (Fri).

- **Optional:**

1. Certificate(s) of teaching qualification (e.g. TESOL, TEFL, CELTA)
 2. Teacher' s license
 3. Master' s degree certificate
 4. Certificate(s) of teaching experience
 5. Copy of permanent residency card
 6. Documents proving secondary education
 7. Alien registration card and visa copy (for applicants residing in Korea)
- etc.

4. Selection Process

- **First Round:** Document screening
- **Second Round:** Interview and lesson demonstration

5. First Round (Documents Screening)

- **Application period:** June 16 (Mon), 2025 – July 4 (Fri), 2025, by 16:00 (KST)
- **Submission method:** Submit in person or by postal mail to the **International Education Office** (Main Building, 2nd floor)
 - Mailing address: 107, Janggubong-ro, Heungdeok-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea (ZIP 28607)
 - Contact: International Education Office ☎ +82-43-717-3555
- **Announcement of Results:** July 8 (Tue), 2025, at 10:00 — individually notified

6. Second Round (Interview and Lesson Demonstration)

- **Date:** July 14 (Mon), 2025, from 10:00
- **Venue:** Community Room (Main Building, 2nd floor)
 - ※ For overseas applicants: Interviews and lessons may be conducted via an online meeting platform such as Zoom
- **Interview topics:** motivation for applying, proficiency in German, enthusiasm for education, flexibility and initiative, understanding of Korean culture and education, etc.
- **Final Result Announcement:** July 17 (Thu), 2025, at 16:00 — posted on the school homepage(<http://cfl.hs.kr>) and individually notified

7. Contract Period and Benefits

- **Contract period:** September 1, 2025 – August 31, 2026
(Subject to change based on contract negotiation)
- **Benefits:**
 1. Housing provided by the school OR monthly housing allowance of KRW 400,000
 2. Settlement allowance, contract completion bonus, and contract renewal incentives
 3. Severance pay: paid upon completion of at least one year of service (subject to taxation)
 4. National Pension: 4.5% of monthly salary covered by school
 5. Health Insurance: 50% of premiums covered by school
 - ※ Includes coverage for accompanying family members
 6. Paid annual leave: 26 working days
 7. Paid sick leave: up to 11 working days

○ Salary and Qualification Grades

Grade	Qualifications (Meets at least one criterion for the grade)	Monthly Salary (KRW)
S+	S Grade who has worked 2 consecutive years at our school	3,000,000
S	1+ Grade who has worked 2 consecutive years at our school	2,900,000
1+	1 Grade who has worked 2 consecutive years at our school	2,800,000
1	At least 2 years teaching experience at a recognized institution AND at least one of: Master's degree in education, valid teaching license (primary/secondary), or TESOL/TEFL/CELTA certificate (100+ hours)	2,600,000
2+	Master's degree holder with a Bachelor's in Education, or a Master's in Education, OR 1+ year of teaching experience with at least one of: Bachelor's in Education, teaching license, or TESOL/TEFL/CELTA certificate (100+ hours), OR 2 Grade teacher re-contracted with our school	2,400,000
2	Bachelor's degree holder with at least one of: major in education, teaching license, TESOL/TEFL/CELTA (100+ hours), or 1+ year foreign language teaching experience	2,300,000
3	Bachelor's degree holder	2,100,000

8. Notes

- Submitted documents will not be returned. If any information is found to be false, the applicant will be disqualified.
- Any mistakes or omissions on the application form are the responsibility of the applicant.
- The recruitment plan is subject to change depending on school circumstances; any changes will be announced separately.
- Even after final selection, if the applicant is found to be ineligible, the offer may be rescinded. Matters not specified in this announcement are subject to the discretion of the school principal.
- This announcement is issued in Korean; translations in other languages are for reference only.
- The school is currently named Cheongju Foreign Language High School and will be renamed “Chungbuk Foreign Language High School” as of September 1, 2025.
- For inquiries, please contact the recruitment coordinator (winged22@korea.kr, ☎ +82-43-717-3555) or the Academic Office (☎ +82-43-717-3546).